



How to Host a Wedding at The Chapel

Congratulations! We are so excited for you and for the wonderful adventure God is leading you into. Our prayer is that God's presence would fill your marriage to over-flowing, and that he would bring you and your spouse closer to one another as he leads you both closer to him. If we can serve you in any way - either prior to your wedding day or at any time afterwards, please do not hesitate to ask. We would love to bless you in any way that we can.

If you would like to host your wedding at The Chapel, we would love to make that happen. Unfortunately, demand for our venues is often greater than their availability, so we reserve the use of our facilities for those who have made The Chapel their church home. If you do not yet attend The Chapel, we invite you to come and experience God here for yourself.

Dates and Times

We will do everything we can to accommodate your request for the perfect wedding date and time. We operate on a first come-first served basis in scheduling and some specific times are limited by our weekend services. Weddings can be scheduled on Friday evenings, Saturday mornings, or Sunday afternoons for all campuses except Palatine. Palatine has Saturday availability from 10 a.m. – 6 p.m.

Preparation for Marriage

We want to do all that we can to help you prepare for a strong, healthy marriage that will endure the test of time. As such, we ask that you attend our Becoming One pre-marital program (or a comparable marriage preparation experience as approved by the officiating pastor). Please contact becomingone@chapel.org for more details.

Venue

The wedding party will have access to the auditorium, ancillary rooms for the wedding party preparation, as well as the main floor bathrooms for the rehearsal and wedding ceremony. We will open the facility for the wedding party two hours prior to the beginning of the ceremony. In addition, we will provide a campus-specific wedding coordinator to serve you and assist with any facility-related needs.



Fees

As your church family, it is our desire to bless you on your big day. We also consider it an honor and a privilege to be a part of all God is doing in your life. For those reasons, there are no fees for having your wedding with us.

Additional Considerations

You would bless us by helping to keep our facility in good condition by avoiding the use of any nails, tacks, staples, tape, etc... that might mar the woodwork or wall finishes. Our wedding coordinators should be able to provide you with great suggestions on how best to arrange and/ or hang decorations, etc...

When planning how guests will celebrate the bride and groom's exit from the church, both rice and birdseed have proven to be challenging at times. We've found bubbles to be an excellent alternative.

Finally, we would ask for your help in keeping our church property free from all alcoholic beverages and illegal drugs. For your convenience, smoking is permitted in designated outdoor areas.

Next Steps

1. Please begin by filling out the last page (Wedding Arrangement form) and returning it to info@chapel.org. We will be glad to help guide you through the process, answer any questions you may have and get you connected with the Campus you desire to host your wedding at.
2. Ask a pastor to officiate your wedding. This is obviously an important decision for you and one we want to help with. Your Campus Pastor is available to serve you and make sure you find an officiant for your wedding.
3. Arrange for a videographer and/or photographer to capture your special moments, if you so desire.
4. Arrange for musicians to play and/or sing at your wedding, if you desire live music.
5. Relax! We are here to help ensure you have a wonderful wedding.



WEDDING ARRANGEMENTS

Do you regularly attend The Chapel? Y / N _____ Which Campus? _____

Bride's Name

Groom's Name

Address

Address

Phone

Phone

E-mail Address

E-mail Address

Officiating Pastor _____

Desired **Campus** for Wedding _____

Desired **Wedding Date** _____

Desired **Wedding Time** _____

Desired **Rehearsal Date** _____

Desired **Rehearsal Time** _____

FOR OFFICE USE ONLY

Pre-Marital Workshop

Scheduled:

Service U: _____