



# Camp Handbook

The Chapel Grayslake  
June 12-16, 2023

## Welcome

We are so excited to have your family joining us for CK Summer Days this summer! It is going to be a week full of fun including inflatable fun, water games, action packed outdoor adventures, and life lessons from the Bible! This handbook is meant to provide you with helpful information regarding the experience your child will be having this week.

One of the best ways you can partner with us this week is by lifting CK Summer Days up in prayer to God. Your prayer could be something like this:

**Heavenly Father,**

**Thank you for your goodness and for the opportunity to have so many children and volunteers participate in CK Summer Days. We ask that your presence be at camp each day and that you would be at work in the midst of all the fun. We pray for revival to come and for children to have relationship with you, so that they may experience all of the good things you have planned for them. Lord, bless this opportunity. In Jesus' name,**

**Amen.**

## Contact Information

Location: The Chapel Grayslake

25270 W IL Route 60

Grayslake, IL 60030

Phone: 847-201-2777

Email: [cksummerdays@chapel.org](mailto:cksummerdays@chapel.org)

Website: [cksummersdays.org](http://cksummersdays.org)

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## Daily Schedule

Below is a tentative daily schedule for CK Summer Days. Daily schedules for each of the grade levels will vary slightly to best meet the needs of the group.

<b>8:40 - 9:00 AM</b>	Drop Off
<b>9:00 - 9:15 AM</b>	Home Base Time
<b>9:30 - 10:15 AM</b>	AM Large Group
<b>10:30 - 11:15 AM</b>	Activity Block
<b>11:20 AM - 12:05 PM</b>	Activity Block
<b>12:15 - 12:45 PM</b>	Lunch
<b>12:55 - 1:40 PM</b>	Activity Block
<b>1:45 - 2:30 PM</b>	Activity Block
<b>2:35 - 3:05 PM</b>	Small group, snack, social time
<b>3:15 - 3:45 PM</b>	PM Large Group
<b>3:45 - 4:00 PM</b>	Pick up

## Drop Off Procedures

Each day, drop-off will happen the same way and will begin at 8:40 AM. Families will park their car in the appropriate lot (determine alphabetically by the last name) and walk their child(ren) to the appropriate check-in table (also determined alphabetically by last name). At the table, the child(ren) will receive a daily conversation card.

## Pick Up Procedures

At the end of the day, families will return and park their cars in the parking lot. From there, they will walk to their child's home base to pick them up. For a parent to check out a child, they need to provide a valid ID to verify identity.

## Traffic Flow



## **What to bring with each day?**

- CK Summer Days sling bag
- Swimsuit and towel
- Lunch (preferably insulated)
- Water bottle
- Bible
- Sunscreen
- Bug Spray

\*Please label all your child's belongings so that we can assure everyone leaves with the things they brought.

## **Sunscreen Policy**

Please apply sunscreen to your child's skin every morning. Following lunch, children will have the opportunity to reapply to their face and backs only on themselves. Hats and swim shirts are a great way to help your child if they are prone to sunburn.

## **What to wear?**

Campers should wear the following:

- shorts
- t-shirt
- socks
- gym shoes

\*Please remember your child may get dirty at camp, so have them wear appropriate clothes.

## **What not to bring each day?**

- Electronics
- Toys
- Stuffed animals
- Blankets
- Soda
- Candy
- A Bad Attitude!

## **What activities will my child participate in?**

- Bingo
- Water Inflatables
- Inflatables
- Nerf Wars
- Euro Bouncer
- Climbing Wall
- Flying Squirrel
- Gaga Ball
- Crafts
- Archery
- Volleyball
- Soccer
- Giant Swing
- Rope Ladder
- **AND MORE!**

## **Safety**

The safety of our campers and volunteers is the top priority at CK Summer Days. This means that activities are planned and implemented to maintain safety to the greatest extent possible. Leaders will be trained how to safely run activities and Chapel Staff members will be present to assist with more complex activities.

CK Summer Days will adhere to the "Never Alone Policy" used by our Chapel Kids ministry. This means that no volunteer will be one on one with a camper in a private location.

## **Health Standards**

We want to minimize any spreading of illness at CK Summer Days. That means, if you child exhibits any of the following, please keep them home:

- He/she has a fever or has had one within the past 24 hours.
- He/she has cold symptoms, accompanied by a runny nose, sneezing, and coughing.
- He/she has a sore throat.
- He/she has symptoms of a communicable disease such as chickenpox, COVID-19, pinkeye, diarrhea, vomiting, etc.

\*If your child is unable to attend, please email us at [cksummerdays@chapel.org](mailto:cksummerdays@chapel.org) to report the absence.

## **Child Needs**

If your child has any unique needs such as food allergies, non-food allergies, existing medical conditions, or special needs, please complete the appropriate section on the registration form. If something is missed or comes up before camp begins, you can email us at [cksummerdays@chapel.org](mailto:cksummerdays@chapel.org). This will allow us to work together to best support your child.

## **Code of Conduct**

We expect that all children attending CK Summer Days will follow our simple code of conduct. We are looking for all campers to be:

- Listening
- Nice
- Helpful

If a camper is having difficulty with following these expectations, we will respond in the following ways:

- Reminders
- Warnings
- Communication with parent/guardian

\*If a child's behavior is creating a significantly unsafe environment, we will reserve the right to remove them from the CK Summer Days experience.

## **Parent Rally**

Parents are invited to join us for our PM Large Group on Friday afternoon. This allows parents to experience CK Summer Days and watch their children receive character awards from their counselors. Come celebrate as we wrap up an incredible week of camp. Details below:

- Arrive at 3:00 PM at The Chapel Grayslake
- Sit in the upper sections of the auditorium
- Meet up with child's group for awards.
- Take kids home!



## **Frequently Asked Questions**

### **Is there a payment plan option for CK Summer Days?**

To save your child's spot at CK Summer Days, all that is required is a \$25 non-refundable deposit per child. The full balance is required to be paid by June 9th. Below is a possible breakdown for making payments:

- Registered in March
  - Registration Deposit - \$25
  - April 14 - 33% of the remaining balance
  - May 12 - 33% of the remaining balance
  - June 9 - All remaining balance paid in full
- Registered in April
  - Registration Deposit - \$25
  - May 12 - 50% of the remaining balance
  - June 9 - All remaining balance paid in full
- Registered in May
  - Registration Deposit - \$25
  - June 9 - All remaining balance paid in full

\*You will receive an email at each of the dates listed above to make a payment.

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### **Is financial assistance available?**

If you are in need of financial assistance, please contact your campus CK Pastor to discuss what assistance might be available.

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### **What if my child can no longer attend?**

If a cancellation is necessary, please contact us at [CKsummerdays@chapel.org](mailto:CKsummerdays@chapel.org) as soon as possible so that we can provide the opportunity for another child to fill the spot.

Refunds will be provided up to the amount of the nonrefundable deposit (\$25 per child) if notice is provided by June 9th. Any cancellations that occur after June 9th will not be provided a refund without a doctor's note.



## Can my child miss a day or partially attend?

Relationships play an important part of the experience for children who attend CK Summer Days. Because of that, we strongly prefer that each child attends camp for the entire time.

If a conflict arises that can't be adjusted, please be sure to contact [CKsummerdays@chapel.org](mailto:CKsummerdays@chapel.org) the week before CK Summer Days begins.

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## Will there be before/after care for children?

We are exploring this for future years, but at the current time, we do not offer before/after care at CK Summer Days.

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## How will drop off/pick up work?

Each day, drop-off will happen the same way and will begin at 8:40 AM. Families will park their car in the appropriate lot (determine alphabetically by the last name) and walk their child(ren) to the appropriate check-in table (also determined alphabetically by last name). At the table, the child(ren) will receive a daily conversation card.

At the end of the day, families will return and park their cars in the parking lot. From there, they will walk to their child's home base to pick them up. For a parent to check out a child, they need to provide a valid ID to verify identity.

For more information, please view the CK Summer Days Handbook.

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## What if my child has food allergies, medical needs, or special needs?

Please complete the question on the registration that asks about these specific needs. This will allow us to plan for each child as needed including being in contact with the family prior to camp. If you have any questions, please email us at [cksummerdays@chapel.org](mailto:cksummerdays@chapel.org).

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## How will children be grouped?

Group sizes will be kept to approximately 10 children with at least 2 counselors. Groups will stay the same throughout the week to support relationship building and safety. Our groups will be created to place same-grade children together. We will also work to group children from the same campus. If a child has a friend they would group well with, please reach out to us at [cksummerdays@chapel.org](mailto:cksummerdays@chapel.org) and we will do our best to accommodate.

## Who will be serving as volunteers?

Our counselors will primarily be made up of Chapel Student volunteers. It is also possible that other dedicated volunteers from our ministry to step in to serve your child(ren) during this week. Each volunteer will be properly screened prior to serving at CK Summer Days.

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## What does the schedule look like for each day?

An outline of the daily schedule is included in our CK Summer Days Handbook.

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## Will lunch be provided?

CK Summer Days is a pack your own lunch experience! Each child should bring a sack lunch that does not need to be refrigerated. It would be best if the lunch was in an insulated lunchbox with an ice pack. If you are unable to provide a lunch, please contact us at [CKsummerdays@chapel.org](mailto:CKsummerdays@chapel.org).

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## What should my child bring with them each day?

A list of what to wear, what to bring, and what not to bring can be found in our CK Summer Days Handbook.

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## Can my child bring electronics with them?

We ask that all children leave electronics at home. If it is critical for a child to have a cell phone with them, we will ask that they keep it in their bag during camp time.

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## Still have questions?

Email us at [CKsummerdays@chapel.org](mailto:CKsummerdays@chapel.org) with any additional questions you may have!