



Staff Role Description

Assistant Director of NextGen

Ministry:	Central
Reports To:	Director of NextGen
Average Hours Per Week:	Full-time, 40+ hours per week
Role Type:	Exempt
Last Revision Date:	Spetember 2025

Role Overview

The Assistant Director of NextGen is responsible for supporting the Director of NextGen and assisting in overseeing all aspects of NextGen across all nine campuses. NextGen includes Chapel Kids and Chapel Students. He or she will play a key role in coaching staff and volunteer leaders, organizing NextGen events, and helping shape the long-term vision for Chapel Kids and Chapel Students. This role requires a leader who can think strategically and big-picture, while also managing the details that keep ministry moving forward.

The ideal candidate will bring substantial experience (ideally 5+ years) in both student and children's ministry, with a proven ability to equip leaders, execute ministry events, and create environments where young people come alive to Jesus. The Assistant Director of Next Gen Ministries is a visionary leader who thrives in both strategic planning and hands-on support, ensuring that every step we take propels our ministries forward.

Primary Responsibilities

1. Coach and develop staff and volunteers within Next Gen Ministries, equipping them to lead with confidence and excellence. Support staff development, foster strong volunteer teams, and ensure our ministries are aligned and working together to reach the next generation for Jesus.
2. Organize and execute Next Gen events, ensuring alignment with vision, excellence in planning, and high impact for kids, students, and families.
3. Fill open roles at a campus level in either Chapel Kids or Chapel Students as needed, adhering to the relevant job description for either Kids Pastor or Student Pastor
4. Think strategically and big-picture, helping shape the direction and future growth of Next Gen Ministries.
5. Foster teamwork and alignment across kids and student ministries to ensure a unified approach to helping kids and students grow in their relationship with Jesus
6. Track development, data, and ministry health to measure progress and identify opportunities for improvement. Propel ministries forward by identifying gaps, creating systems, and implementing best practices.

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Key Qualities

1. Administrative Excellence – Highly organized, detail-oriented, and skilled in managing systems, events, and processes with efficiency.
2. Strong Coach and Developer – Passionate about building up staff and volunteers, empowering others to lead and thrive in their roles.
3. Proven Ministry Experience – Several years of hands-on leadership in both student and kids ministry, with a track record of growth and impact; multi-site experience preferred
4. Visionary Thinker – Able to see the big picture, cast vision, and help propel ministries forward with creativity and intentionality.
5. Data-Informed Leader – Comfortable tracking development and using data to measure progress and identify areas for growth.
6. Team-Oriented Collaborator – Thrives in working with others, unifying multiple ministries under one mission and fostering healthy teamwork.
7. Spirit-Led and Christ-Centered – Models authentic faith in Jesus, leading with humility, integrity, and a heart for the next generation.

General Requirements

The Assistant Director of NextGen must embody the mission, vision and values of The Chapel, as outlined below, by being a visible example and model to all those within their scope of influence.

Our **MISSION**: *To help people come alive to God! This means we:*

- Carry the Christianity of Jesus
- Pray Heaven to Earth
- Be a Force for Good
- Live as part of a Kingdom Community

Our **VISION**: *To help ignite revival in our church communities, and around the world! Revival happens whenever a group of people, anywhere, at any time, come alive to God. We do this by pursuing:*

- Widespread Spiritual Awakening (All of God)
- Revitalization of the Church (All of us)
- Transformation of Society (All of our world)

Our **VALUES**: *To be a people fully devoted to God and others. We trust God in all things, big and small. We live authentically, never pretending to be something we're not. We embrace life with joy, finding ways to have fun along the way. We do this by:*

- Living All-In: A fully committed people who come in third (God, others, self)
- Having Expectant Faith: He is who he said he is and will do what he said he will do
- Being Authentic: Honest, forthright, plain-spoken and integrity-filled
- Having Fun: Vibrant, winsome, joyful

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Additionally, the Assistant NextGen Director must:

- Be an example of the type of Christ follower that we want our people to become by holding to our statement of beliefs, practicing our approach to ministry and embodying our culture
- Demonstrate a passion and aptitude for making disciples of Jesus and embrace genuine Christian community as the primary vehicle of discipleship at The Chapel
- Share in the continued mission of Jesus by consistently ministering, through the power of the Holy Spirit, God's presence, love, truth, and power to all those encountered
- Have a strong relationship with God, as evidenced by a healthy devotional and moral lifestyle
- Have a strong family life, as evidenced by the quality of the relationship with their spouse and children (where applicable) and their ability to effectively manage their finances
- Be an effective communicator, both formally and informally, with warm and engaging interpersonal skills that are both relational and inspiring

This role description is meant to describe the general nature and level of responsibilities being performed; it is not intended to be construed as an exhaustive list of all responsibilities, duties and skills required for the position.